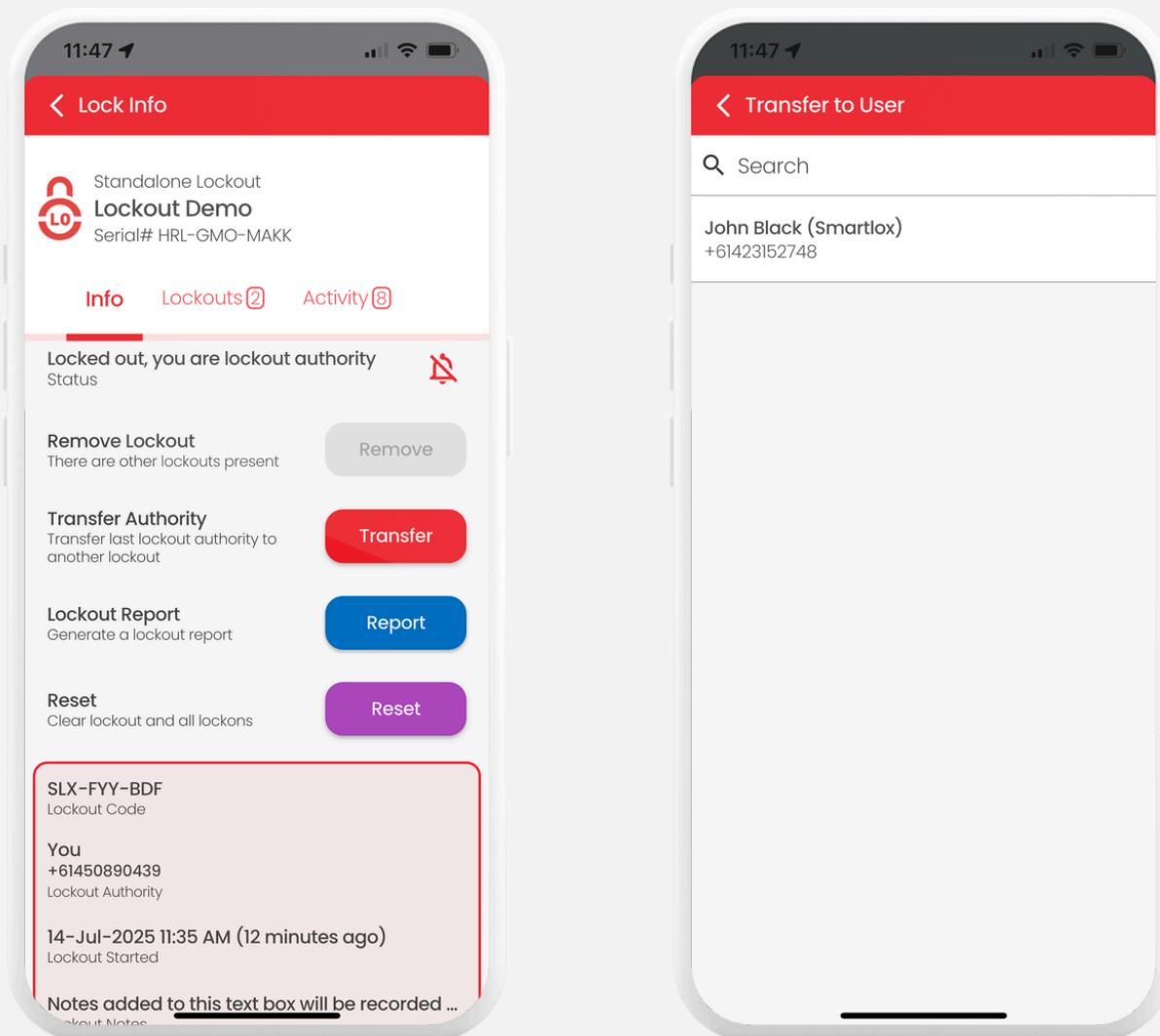


# Technical Guide:

## Transferring Lockout Authority



**Step 1:** Navigate to the Lock Info screen and select 'Transfer'. Note that only the Lockout Authority can initiate a transfer.

**Step 2:** The 'Transfer to User' screen will pop up, select the user you want to transfer Lockout Authority to.

**Note:** You can only transfer Lockout Authority to another user already involved in that lockout activity. The intended recipient must first apply their lockout (which can be done remotely).